



**Ramakrishna Mission Vidyamandira**  
**Department of Tourism & Travel**  
**Belur Math, Howrah 711202**

**Syllabus of Online Certificate Course in**  
**Communicative Spanish**  
**Basic Level (A1)**

**Note: Examination will be conducted in offline mode**

<p><b>Aims and objectives</b></p>	<ul style="list-style-type: none"> <li>• Students will be able to give self-introduction and to introduce others</li> <li>• Will be able to talk using simple sentences and some phrases (in present and future tense)</li> <li>• Will be able to read short stories for beginners</li> <li>• Will be able to describe objects (vocabulary will be prepared specially for tourism sector)</li> <li>• Will be able to write short and simple paragraphs on various topics</li> <li>• Will be able to understand basic conversation of native speakers of Hispanic Countries</li> <li>• Will get a basic idea of the culture of Hispanic Countries</li> </ul>
<p><b>Significant applied aspects</b></p>	<ul style="list-style-type: none"> <li>• Tourism sector (especially Incredible India Tourist Facilitator or Tourist Guide)</li> <li>• Teaching: (though private schools, colleges and various institutions are introducing foreign language courses, demand for the faculties is increasing)</li> <li>• Translator</li> <li>• Interpreter</li> <li>• After completion of higher level training students may apply for the job at embassy</li> <li>• High demand in the IT sector</li> </ul>

## Course Structure

### Unit: 1

Module 1: Alphabets and its sound; rules of pronunciation; rules of using capital letters

Module 2: Numbers (0 to 10,000)

Module 3: Time, direction and seasons

### Unit: 2

Module 1: Gender

Module: 2 Article  
Module 3: Singular-plural  
Module 4: Basic adverbs

### **Unit: 3**

Module 1: Adjective  
Module 2: Conjunction  
Module 3: Pronoun  
Module 4: Formation of question; formation of negation

### **Unit 4:**

Module 1: Present indefinite tense  
Module 2: Present continuous tense  
Module 3: Present perfect tense  
Module 4: Simple future tense & near future  
Module 5: Conditional (basic)

### **Unit 5:**

Module 1: Verbs, special emphasis on Ir, Saber, Conocer, Ser, Estar, Tener, Poder, Hacer, Gustar, Encantar, Acabar, Soler  
Module 2: Object pronoun (direct & indirect)  
Module 3: Reflexive verbs (basic)  
Module 4: Impersonal verbs (basic)  
Module 5: Preposition

### **Unit 6:**

Module 1: Songs and short video comprehension  
Module 2: Story comprehension  
Module 3: Paragraph writing  
Module 4: General knowledge  
Module 5: Simple conversation

### **Suggested Readings**

- 1. Collins Easy Learning Spanish Dictionary** Goyal Publishers & Distributors Pvt. Ltd.
- 2. Colloquial Spanish**  
(The complete course for beginners)  
By UntzaOtaolaAlday  
Publisher: Routledge
- 3. Mañana 1**  
Curso de español

Anaya  
(with guidance of the teacher)

**4. Aula 1**

Goyal Publishers & Distributors  
(For level A1) (with guidance of the teacher)

**5. Collins Spanish**

3000 words and phrases  
Harper Collins Publishers

## **Exam Pattern (offline)**

**Written exam (including audio comprehension): 100 marks**

**Viva: 50 Marks**

**Project: 30 marks**

**Continuous Assessment: 20 marks**

**Total Marks: 200**

**Gradation:** 90-100: Outstanding (Grade O), 80-89.99: Excellent (Grade A+), 70-79.99: Very Good (Grade A), 60-69.99: Good (Grade B+), 50-59.99: Above Average (Grade B), 40-49.99: Average (Grade C), Less than 40: Failed (Grade F)

**Note: There will be no supplementary arrangement of examinations.**

### **Eligibility Criteria**

- Academic Qualification: Qualified H.S. or equivalent level of examination.
- Age: No bar
- Gender: No bar

### **PROGRAMME DETAILS**

- Duration of the Course: 4 Months
- Total Hours: 60 (approximately)
- Mode of Instruction: Online (Google Meet)

**Note: Examination will be conducted in offline mode**

Venue: Ramakrishna Mission Vidyamandira, Belur Math, Howrah

- Medium of Instruction: Bengali
- At the end of the course, all the successful (minimum 40% in aggregate) participants will be given certificates by the Department of Tourism & Travel, Ramakrishna Mission Vidyamandira.